

Summer Position - Sport Lending Coordinator
(Job # WSPL-2023-006)

Status:	Full-time, Temporary, Grant Position
Contract Length:	May 29, 2023 – August 26, 2023
Posting Date Open:	March 24, 2023
Posting Date Closing:	April 10, 2022
Number of Positions:	1
Scheduled hours/shifts:	35 hours per week; may include evening and weekend shifts.
Salary:	\$18.52 /hour

This is a Canada Summer Jobs grant position and therefore it is open to youth aged 15 – 30.

This position requires a vulnerable sector screening.

Position Purpose

Under the direction of the Manager of Customer Service and Collections, this position will assist in operating the sports lending equipment program by organizing and coordinating the loaning of sports equipment including bicycles, balls, racquets, etc. from the Library's new Bicycle Lending station located outside in the Leisure Centre parking lot. This position will be responsible for equipment maintenance. This position will assist in developing discovery kits such as birdwatching kits, mindfulness kits, etc. This position may also develop and conduct various programs. These programs may occur throughout various location in the community. This position will coordinator a group of teen volunteers and will include other duties as assigned.

Qualifications and Requirements

This is a Canada Summer Jobs grant position and therefore it is open to youth aged 15 – 30.

- Applicants currently in or having completed studies in the fields of Education, Libraries, Sports Education, or equivalent.
- Applicants must demonstrate the desire and the capability to work with people of all ages, have a passion for sports, and organizing.
- Excellent interpersonal and communication skills with the ability to interact effectively and courteously with customers of all ages.
- Proficiency with using a computer and software.
- Self-motivated with a professional attitude.

- Available to work flexible hours (evenings and weekends).
- Police record check or Vulnerable sector screening is required.
- Other duties as assigned.

How to apply

Please forward your resume in confidence by April 10, 2023, identifying **Job# WSPL-2023-006**, **Attn: CEO Margaret Wallace** in the subject line to anna.kroeplin@wsplibrary.ca.

The Whitchurch-Stouffville Public Library is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. We respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.