

Training on Accessible Customer Service was provided for Board Members at 6:30 p.m. in the Library Training Room prior to the Board Meeting. Board Members Deborah McNeely, John Relph, Maurice Smith, Linda Cundari & Carol Morin attended the training.

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Wednesday, November 4, 2009, at 7:00 pm at the Library. Absent: Janet Reid, Councillors Susanne Hilton & Richard Bartley. Staff in Attendance: Carolyn Nordheimer James and Barb St. John.

1. Presentation of Family of the Year Award
The CEO presented the Colleys, the new family of the year, with a plaque which will hang in the Library and also one to take home with them. They were also presented with library bags containing library pens & magnets.
2. Presentation for Summer Reading Program – Anne Houle
Anne Houle, Co-ordinator of Children & Youth Services made a presentation on a very successful Summer Reading Program. The CEO congratulated Anne on a job well done.
3. Introduction of Addendum Items - nil
4. Adoption of Agenda
Motion - #09-074
Moved by Deborah McNeely, seconded by Carol Morin that:
The agenda be adopted with as presented. Carried.
5. Declarations – nil
6. Adoption of minutes of last regular meeting – October 1, 2009
Motion - #09-075
Moved by Linda Cundari, seconded by Carol Morin, that:
The minutes from the last regular meeting of October 1, 2009 be approved as presented.
7. Delegations – nil
8. Business arising from the last Meeting
 - 8.1 Audited Financial Statements– Director of Finance, Marc Pourvahidi
Marc Pourvahidi, Director of Finance for the Town, prepared a side show for the Board Members to answer their questions about the audited financial statements.
He then led a discussion concerning the implications of using and not using development charges for new materials on an annual basis.
Motion - #09-076
Moved by Maurice Smith, seconded by Linda Cundari, that:
The Library Board approve the Library using development charges in 2010 to purchase new materials. Carried.
 - 8.2 Budget 2010
The Library Board had before them the draft 2010 Budget. A discussion ensued.
The CEO was directed to make changes to the Budget to reflect an increase in the Town Grant of 1.9%. The Board will review and approve the revised budget the following day before it is forwarded to the Town.

Motion - #09-077

Moved by Deborah McNeely, seconded by Linda Cundari that:

The library Board direct the CEO to review and make changes to the 2010 Draft Budget to reflect an increase in the Town Grant of 1.9% and with the Board's approval, present the 2010 Draft Budget to the Town. Carried.

9. Committee Reports:

9.1 Book Sale Committee

The Library Board had before them the Book Sale Committee Meeting Minutes dated Wednesday, October 7, 2009 and a Book Sale Profits - Identified Items for Purchase (Wish List)- 2009 report.

Motion -#09-078

Moved by Maurice Smith, seconded by Mayor Wayne Emmerson, that:

The Library Board receive the Book Sale Committee Meeting Minutes dated Wednesday, October 7, 2009. Carried.

Motion - #09-079

Moved by Deborah McNeely, Seconded by Carol Morin, that:

The Library Board approve the Book Sale Profits – Identified Items for Purchase – 2009 with a revised total of \$11,800 spent. Carried.

9.2 Seniors Sub-Committee of the Board – Wednesday, October 14, 2009

- Seniors' Christmas Party – Wednesday, December 2, 2009

The Chair asked Board Members to attend.

Motion - #09-080

Moved by Maurice Smith, seconded by Linda Cunari, that

The Library Board receive the Seniors' Sub-Committee Minutes dated Wednesday, October 14, 2009. Carried.

9.3 Whitchurch-Stouffville Library Board – Business Committee

The Draft Strategic Plan 2010-2012 was presented. The Library Board will entertain suggestions on the best way to distribute the Strategic Plan.

10. Report from Council

Councillors were absent – no report.

11. Report from SOLS

There will be a Trustees' meeting at the Markham Village Public Library on Saturday, November 21, 2009. Carol Morin is encouraging Councillors to attend.

12. New Business

12.1 Signs-Pace Credit Union

The CEO reported that Pace Credit Union wants changes made to the signs on the pillars. There was a discussion regarding the contract with Pace Credit Union established in 2000. This will be renegotiated in 2010.

12.2 Use Regulation Policy

The Library Board had before them the revised Use Regulation Policy

Motion - #09-081

Moved by Deborah McNeely, seconded by Carol Morin, that:
The Library Board adopt the revised Use Regulation Policy. Carried.

12.3 User fee By-Law

The Library Board had before them the User Fee By-Law. The Board reviewed the User Fee By-Law and introduced some fee increases for 2010.

The revised User Fee By-Law will read Photocopies of Minutes and Financial Statements will now be \$75.00, Non- Residential Fees \$26.00 and Room Rental \$21.00. The Board's changes include – 21 day Loan \$.30, Short Term Loan \$1.50 and processing \$4.00.

Motion -#09-082

Moved by Mayor Wayne Emmerson, seconded by Maurice Smith, that:
The library Board approve the User Fee By-Law with the following increases – Photocopies of Minutes and Financial Statements-\$75.00, Non-Residential Fees -\$26.00, Room Rental -\$21.00 per hour, 21 Day Loan-\$.30, Short Term Loan-\$1.50 and Processing -\$4.00. Carried.

12.4 Room Use Policy

The Room Rental has been changed to \$20.00 plus tax per hour (\$21.00). People who wish to use the room to study or as a non profit organization must have a valid Whitchurch-Stouffville Public Library card. An addition will be made to this policy to reflect this change.

Motion - #09-083

Moved by Maurice Smith, seconded by Carol Morin, that:
The Library Board approve the Room Use Policy with the following changes – Room Rental is \$20.00 plus tax per hour (\$21.00), and people who wish to use the room to study or as a non profit organization must have a valid Whitchurch-Stouffville Public Library card. The change is to be made to the policy.
Carried.

12.5 Accessibility Grant

The CEO reported that the Library received an Accessibility Grant in the amount of \$15,000 from the Federal Government's Stimulus Funds.

11. Round Table - nil

12. Adjournment

Motion - #09-084

Moved by Deborah McNeely, that:
The meeting be adjourned. Time: 9:35 p.m.

Signed _____