



Library Board Meeting

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, January 13, 2011, called to order at 7:01 pm at the Library.

Present: John Relph–Chair, Linda Cundari–Vice-Chair, Mayor Wayne Emmerson,
Councillor Richard Bartley, Councillor Susanne Hilton, Deborah McNeely,
Carol Morin, Janet Reid and Maurice Smith.

Regrets: None.

Staff: Carolyn Nordheimer James and Anna Kroeplin.

DELEGATIONS/PRESENTATIONS:

Mr. D. Probert asked the Chair for permission to speak at this meeting regarding the artifact ownership issue. His request was granted under Item #10 - Round Table Discussion.

1. INTRODUCTION OF ADDENDUM ITEMS:

The CEO offered the following addition to the Agenda:

Item #9 - New Business:

9.4 – Ontario 211

2. ADOPTION OF AGENDA:

MOTION - #011-01

Moved by J.Reid, seconded by D.McNeely that:

The agenda be adopted.

CARRIED.

3. DECLARATIONS: – None.

4. ADOPTION OF MINUTES OF LAST REGULAR MEETING:

MOTION - #011-02

Moved by M.Smith, seconded by Councillor Bartley that:

**The minutes from the last regular meeting of the Library Board held on
December 2, 2010 be approved as presented.**

CARRIED.

5. BUSINESS ARISING FROM THE LAST MEETING:

5.1 2011 Operating Budget – Operational Staffing Study

Options were presented by the Library CEO to the Board in an effort to lower the proposed 18.5% increase of the 2011 Operating Budget. This amount was calculated based on the need to keep pace with the population growth and the necessary demand for new technologies.

Many suggestions were offered including the use of development charges to offset the cost of collections. Reducing the part-time salary budget by \$14,000 would be a further reduction. Part of this amount (\$7,700) is included in the full-time salary budget for 2011. The remaining \$6,300 would mean a reduction of 315 hours per year or 6 hours per week of front-line staffing, resulting in a decrease of service levels to the public.

The Mayor indicated that he would contact the Town Treasurer to clarify the development charges restraints and the allowable amount to be used toward purchasing materials on an annual basis.

After much discussion relating to the non-discretionary increases and elimination of some part-time hours that would be absorbed by full-time hours, the Board decided that Option 3 of the CEO's report would be the most practical option, with the following changes:

Option 3

That the Board remove the following discretionary items from the draft 2011 operating budget to decrease the amount of the Town grant to \$988,837 (13.83%)

<i>Item 4</i>	<i>Materials</i>	<i>\$24,283</i>
<i>Item 5</i>	<i>Advertising</i>	<i>\$1,000</i>
<i>Item 6</i>	<i>Knowledge Ontario</i>	<i>\$2,000</i>
<i>Item 7</i>	<i>Same dc contrib as 2010</i>	<i>+\$20,000</i>
	<i>Total decrease</i>	<i>\$47,283</i>

Changes:

- Remove an additional \$6,300 under part-time salaries and add to existing \$7,700 reduction
- Reduce \$12,000 to \$10,000 for the market adjustment
- Flat line materials at 2010 figures

MOTION - #011-03

Moved by M.Smith, seconded by Mayor W.Emmerson that:

The Library Board requests a Town grant of \$972,437 in the 2011 Operating Budget, an 11.94% increase from 2010.

CARRIED.

5.2 2011 Capital Budget

The CEO reviewed this document and noted changes that were necessary. She explained that a Library Master Plan must be prepared for the year 2013 and is recommending moving the Community Needs Assessment/Master Plan Study from 2017 to 2012.

MOTION - #011-04

Moved by D.McNeely, seconded by C.Morin that:

The 2011 Capital Budget document be accepted with changes.

CARRIED.

6. COMMITTEE REPORTS:

6.1 Book Sale Committee:

J.Rolph-Chair, announced that he is resigning as the Library Board representative with the Book Sale Committee in 2012. As this annual event is Board directed, members were asked to consider volunteering for the position.

6.2 Seniors Sub-committee – No report.

6.3 Whitchurch-Stouffville Library Board, Business Committee – No report.

7. REPORT FROM COUNCIL: - No Report.

8. REPORT FROM SOLS: - No Report.

9. NEW BUSINESS:

9.1 Library Statistics – November 2010

The CEO distributed and outlined usage increases, most notably the Internet usage.

9.2 Association of Medium Public Libraries of Ontario (AMPLO)

J.Relph-Chair, extended congratulations to C.Nordheimer James, CEO of the Library, in recently being elected as the Vice-Chair of AMPLO. C.Nordheimer James informed the Board that this group meets at Queen’s Park on a quarterly basis to discuss issues related to Public Libraries in Ontario.

9.3 Board Applications

Board members were reminded that the deadline for submission of Library Board applications is Friday, January 28. They are available at the Library or online.

9.4 Ontario 211

The CEO joined Minister Chan today for the launch of this valuable new service. This provincial initiative allows residents to dial 2-1-1 to speak to a live representative to access free information about community, social, health and related government services. The Library is actively promoting this service to its patrons.

10. ROUND TABLE DISCUSSION:

Mr. Probert was recognized by the Chair to speak. Following up from the December 2, 2010 Library Board meeting regarding Item #10, Mr. Probert asked for an update on the inquiry as to the status of the ownership of the Art Walk sculptures. J.Relph-Chair, responded that there has not been any forthcoming answers during his research since the last meeting. After some discussion, Mayor W.Emmerson requested that Mr. Probert provide the Library Board the documentation he has amassed on this subject to aid in finding answers.

M.Smith requested that the topic ‘Outreach Services’ be included on the next agenda.

11. ADJOURNMENT:

MOTION #011-05

Moved by Councillor Bartley that:

The meeting be adjourned at 8:45 pm.

Signed _____