

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, October 2, at 7:05 pm at the Library. John Relph was in the Chair. Absent: Linda Cundari and Roger Glazin. Janet Reid arrived at 7:20 pm. Councillor Susanne Hilton arrived at 7:30 p.m. Staff in attendance: Carolyn Nordheimer James. Barb St. John was absent.

1. Introduction of Addendum Items – nil
2. Adoption of Agenda
Motion - #08-064
Moved by Deborah McNeely, seconded by Carol Morin that:
The agenda be adopted as presented. Carried.
3. Declarations – nil
4. Adoption of minutes of last regular meeting – September 4, 2008
Motion - #08-065
Moved by Maurice Smith, seconded by Carol Morin, that:
The minutes from the last regular meeting of September 4, 2008 be approved as presented. Carried.
5. Delegations – nil
6. Summer Reading Program – Anne Houle, Coordinator of Children and Youth Services
Anne Houle, Co-ordinator of Childen and Youth Services was in attendance to present a report on the Summer Reading Program. Highlights of the report included:
 - New residents represented 46.4% of the participants
 - 98% of the participants rated the quality of the program as good or great
 - Participants read over 17,000 books – an increase of 125% from 2007
 - Participants want more reporting hours, especially in the evenings
 - Participants want more space for reporting and programs

Anne thanked the Lions Club of Stouffville, Boston Pizza, and the Department of Leisure Services for their support. The presentation was followed by a question and answer session.
7. Resolution to hold an In-Camera meeting for the purpose of discussing a personnel matter.
Motion - #08-066
Moved by Maurice Smith, seconded by Deborah McNeely, that:
The Library Board move in-camera for the purpose of discussing a personnel matter. Carried.

Board moved In-Camera – 7:35 p.m.
Board resumed regular meeting – 8:15 p.m.

8. Resolution to adopt the recommendations of the In-Camera Meeting, October 2, 2008

Motion - #08-067

Moved by Deborah McNeely, seconded by Janet Reid that the Board adopt the following motions from the in-camera meeting:

That Councillor Susanne Hilton be directed to advise Council that it is the Library Boards position that:

The Library Board adopt the Pay on Assignment Policy and that it become effective as of January 1, 2008.

Carried.

Motion - #08-068

Moved by Deborah McNeely, Seconded by Carol Morin that:

The Library Board adopt Administrative Policy #48 (Library Evaluation) and that it become effective as of January 1, 2008:

Carried.

Motion - #08-069

Moved by Deborah McNeely, Seconded by Maurice Smith that:

The Library Board adopt the Library Job Evaluation results presented at the in-camera meeting on Thursday, September 4, 2008, and that these results become effective as of January 1, 2008.

Carried.

9. Business arising for the last meeting
- 9.1 Library Activity Report to Council – Role of Board Trustees
The OLBA's Leadership by Design "Cut to the Chase" document has clarified the roles of the Library Board and the C.E.O. The C.E.O. pointed out that the Library Board may wish to consider implementing the process to become an Accredited Library. This item will be reviewed again in the New Year.
- 9.2 Audited Financial Statements
This item was deferred to the November meeting.
10. Committee Reports:
- 10.1 Book Sale Committee – Tuesday, September 23, 2008
This item was deferred to the November meeting.

- 10.2 Seniors' Sub –Committee of the Board
These items were deferred to the November meeting.
11. Budget 2009
The C.E.O. presented the capital and operating budgets for 2009. Apart from staffing increases, there are only minor increases. The increase over 2008 is 7%. The C.E.O. indicated that the Town is looking for a 3% overall increase. Councillor Richard Bartley indicated that it might be even less than that. The C.E.O. will forward copies of the power point presentation to Board members and the budgets will be reviewed again at the November meeting.
12. Report from Council
There were no reports.
13. Report from SOLS
There were no reports.
14. New Business
 - 14.1. 2008 Family of the Year
The C.E.O. brought forward staff's recommendation for the 2008 Library Family of the Year Award – the Conner Family.
Moved by Deborah McNeely, Seconded by Janet Reid that the Board approve staff's recommendation that the Conner Family be the recipient of the 2008 Family of the Year award.
 - 14.2. Report on IFLA
This item was deferred to the November meeting.
 - 14.3. Use Regulation Policy
This item was deferred to the November meeting.
 - 14.4 AP32 Staff Training Policy
This item was deferred to the November meeting.
15. Round Table Discussion
The C.E.O. put forth the following items:
 - The extension of Park Drive from the Library parking lot to Hoover Park should be completed by the end of November 2008;
 - The disabled parking spots may be moved by the end of the year, depending on the weather. The likelihood is that the construction will occur in Spring 2009;

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- The Request for Proposal for the new Library System has been distributed. Deadline for submissions is October 15, 2008;
- The advertisement for the position of Co-ordinator of Adult and Electronic Services will be posted from October 3-17, 2008. Anticipated start date is December 1, 2008;
- The Horticultural Society would like to donate a tree to the Library and plant it on the south side of the building. Tree planting will occur on either Saturday, October 18th or Saturday, October 25th. Board members are encouraged to attend the ceremony.
- The photo of the 2007-2010 Library Board has been put up in the Genealogy room.
- Board members were invited to view the new fish tank in the library.

15 Adjournment

Motion - #08-070

Moved by Janet Reid, that:

The meeting be adjourned at 9:20 p.m.