

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, February 7, 2008 at 7:05 pm at the Library. John Relph was in the Chair. Zach Armstrong and Deborah McNeely were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

The C.E.O. assumed the position of Chair until the appointment of a Chair for 2008

1. Introduction of Addendum Items
13. – Public Library Handbook - 2007
2. Adoption of Agenda
Motion - #08-019
Moved by Susanne Hilton, seconded by Janet Reid, that:
The agenda be adopted as presented. Carried.
3. Appointment of Chair of the Board – 2008
The Chair called for nominations for the position of Chair of the Whitchurch-Stouffville Library Board for the year of 2008.
Motion - #08-020
Moved by Councillor Richard Bartley, seconded by Janet Reid, that:
John Relph be nominated for the position of Chair of the Whitchurch-Stouffville Public Library Board for the 2008 year. Carried.

The Chair called twice more for nominations to the position of Chair.

By acclamation, John Relph was appointed as Chair of the Whitchurch-Stouffville Public Library.

The C.E.O. vacated the Chair and John Relph assumed the Chair.

John thanked the Library Board for honouring him with the role of Chair.

4. Appointment of the Vice-Chair of the Board - 2008
The Chair called for nominations for the position of Vice-Chair of the Whitchurch-Stouffville Public Library for the 2008 year
Councillor Susanne Hilton nominated Roger Glazin. Roger declined.
Motion - #08-021
Moved by Janet Reid, seconded by Linda Cundari, that:
Deborah McNeely be nominated for the position of Vice-Chair of the Whitchurch-Stouffville Public Library for the 2008 year. Carried.

The Chair called twice more for nominations to the position of Vice-Chair.

By acclamation, Deborah McNeely was appointed as Vice-Chair of the Whitchurch-Stouffville Public Library. Deborah expressed interest prior to the meeting.

5. Declarations – nil
6. Adoption of minutes of the last regular meeting – January 3, 2008.

Item 10.2 Motion #08-011.

A discussion ensued in regards to the new stat holiday (Family Day) declared on February 18, 2008. The Leisure Centre's pool will remain open until 11:30 a.m. and the Fitness Centre will be open until 2:00 p.m.

Motion - #08-022

Moved by Maurice Smith, seconded by Linda Cundari, that:

The minutes of the last regular meeting of January 3, 2008 be adopted with the following addition to Item 10.2:

That the Library Board made the decision to close the Library on Monday, February 18, 2008 due to the purpose of Family Day while the Leisure Centre will remain open for part of the day. Carried.

7. Delegations – nil

8. Business arising from the Minutes of the Last Meeting

8.1 Partnership Policy

The Library Board had before them the Library's updated Partnership Policy which has been combined with the Sponsorship Policy.

Motion - #08-023

Moved by Roger Glazin, seconded by Maurice Smith, that:

The Library Board accept the updated Partnership Policy with the following changes:
Item 1. The Chief Executive *Officer* reviews and approves agreements *between*.....
Carried.

8.2 Budget – 2008 – Revised Operating Budget

The Library Board had before them an updated 2008 Operating Budget. The new Budget reflects the \$14,000 that the C.E.O. had to cut from the Budget at the direction of Council. There was a reduction in materials as a result. There was a discussion as to whether the money in the Capital Budget which is earmarked for the Community Needs Assessment could be used to prevent cutting back on materials. The Council asked the C.E.O. to consider reducing the Conference & Training Budget by \$500 which would prevent the C.E.O. from attending an important international conference.

Motion - #08-024

Moved by Roger Glazin, seconded by Linda Cundari, that:

The Library Board approve the 2008 operating Budget with adjustments made to materials as a result of the \$14,000 cut made by Council. Carried.

Maurice Smith voted against the motion.

Motion - #08-025

Moved by Richard Bartley, seconded by Linda Cundari, that:

The Conference & Training Budget is not reduced by \$500 as suggested by Council, which will enable Carolyn to attend an important international conference. Carried.

8.3 Community Needs Assessment – Survey Comments

The Library Board had before them a Community Needs Assessment report from Jim Morgenstern. A discussion ensued on the merit of various tasks as proposed by Jim in his original report.

Motion - #08-026

Moved by Janet Reid, seconded by Roger Glazin, that:
The Library Board accept the proposals from Jim Morgenstern with the following revisions:

Omit Task 7 from Phase 1,
AND focus on Tasks 12 & 13B in Phase 2,
AND omit Task 18 in phase 3. Carried.

9. Committee Reports

9.1 Book-Sale Committee- nil

9.2 Seniors Sub-Committee of the Board – January 9, 2008

The Library Board had before them the Minutes from the Seniors' Sub-Committee Meeting dated January 9, 2008. There will be a Seniors' St. Patrick's Day Party on Monday, March 17, 2008. Board Members are invited. The Seniors' Sub-Committee will also host an Information Event and two local pharmacists will speak about nutrition and medication on Wednesday, June 18, 2008 during Seniors' Month.

Motion - #08-027

Moved by Roger Glazin, seconded by Maurice Smith, that:
The Library Board receive the Minutes from the Seniors' Sub-Committee Meeting held on Wednesday, January 9, 2008. Carried.

10. Report from Council- nil

11. Report from SOLS - nil

12. New Business

12.1 Use of Scented Products Guideline Policy

The Library Board had before them a policy – “Use of Scented Products Guideline”

Motion - #08-028

Moved by Roger Glazin, seconded by Linda Cundari, that
The Library Board accept the Use of Scented Products Guideline Policy as presented.
Carried.

12.2 OLA Conference

The C.E.O. and two other staff attended the OLA Conference. The C.E.O. encouraged the Board Members to attend next year.

12.3 New Programs

- Paws to Read

Children with reading difficulties will be reading to a Hungarian German Shepherd at the Library starting on February 14th, 2008.

- After School Chess Club

The Library is looking for volunteers to help students play chess at the Library's After School Chess Program. Maurice Smith said that he would put up a flyer at the Community Centre in Ballantrae.

- Prescription Pad Initiative
The Library has partnered with Stouffville Lions using the 'Prescription Pad Initiative' to improve children's literary skills. Children visiting the Doctor's office will receive a prescription which they can bring to the Library to enter their names into a draw for a basket of books. 75% of the doctors have already responded.
- 13. The C.E.O. distributed Municipal Councillor's Public Library Handbooks to the Library Board Members.
- 14. Adjournment
Motion #08- 029
Moved by Roger Glazin,
The meeting be adjourned. Time 8:55 p.m.

_____ Chairman