

A special meeting of the Whitchurch-Stouffville Public Library Board was held on Monday, July 23, 2007 at 7:00 pm at the Library. Maurice Smith and Janet Reid were absent. Staff in attendance: Carolyn Nordheimer James.

1. Adoption of Agenda

Motion - #07-054

Moved by Deborah McNeely, seconded by Roger Glazin, that:

The agenda be adopted with the following change: Item 3 to read: Discussion of issues surrounding response to Request for Proposal – Community Needs Assessment. Carried.

2. Adoption of Minutes of Special Library Board Meeting June 26, 2007.

Motion - # 07-55

Moved by Deborah McNeely, seconded by Roger Glazin. that:

The minutes of the special meeting of June 26, 2007 be adopted as presented. Carried.

3. Discussion of Issues Surrounding Response to Request for Proposal – Community Needs Assessment

The C.E.O. provided the background on the Request for Proposal for the Community Needs Assessment. Councillor Susanne Hilton gave input on the results of her discussions on the issue with Tom Graham, Director of Leisure Services and with the Mayor. The Mayor's concerns appear to revolve around 3 issues:

- i) duplication of programs
- ii) public expectations for an expanded facility
- iii) cost of increased resources

The CEO spoke to each of these items:

- i) The Community Needs Assessment will address the issue of programming. If the community is not looking to the library to provide adult programs, these can be taken over by other groups in the Town – ie Museum, Latcham Gallery, Leisure Services, etc.
- ii) The Community Needs Assessment is not intended to address facility requirements. These will be addressed in the update to the Leisure Services master plan.
- iii) It is not intended that the resources, programs, and services identified in the Community Needs Assessment be in addition to those currently offered. The Library expects to divert current funds to those areas identified in the Assessment. It is expected that the issues raised in the Assessment will help the Library to prepare a budget that more accurately reflects the needs of the community.

Although Councillor Susanne Hilton indicated that Leisure Services was planning to proceed with a Leisure/Culture Plan in the fall, the CEO pointed out that in the five-year capital forecast passed by Council, the money has been set aside for 2008.

Motion #07-56

Moved by Roger Glazin, seconded by Deborah McNeely, that:
The Whitchurch-Stouffville Public Library Board direct the CEO to consult with the
Town vis-à-vis participating in the Town's Leisure/Culture Plan Community Assessment
currently scheduled for 2008 including library terms of reference established by the CEO
with the means to address the specific needs of the Library, with the CEO to report back
to the Library Board at the September 6th Library Board meeting.
Carried unanimously.

4. Adjournment

Motion #07- 057

Moved by Roger Glazin, that:
The meeting be adjourned. Time 8:30 pm.

_____ Chairman