

**Summer Grant Position – TD Summer Reading Club Coordinator  
(Job # WSPL-004-24)**

Status:	Full-time, Temporary, Grant
Contract Length:	May 27, 2024 – August 23, 2024
Posting Date Open:	February 12, 2023
Posting Date Closing:	April 5, 2024
Number of Positions:	1
Scheduled hours/shifts:	35 hours per week
Salary:	\$18.66/hour

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**This is a *Canada Summer Jobs* grant position and therefore it is open to youth aged 15 – 30.**

**This position requires a vulnerable sector screening.**

### Position Purpose

Under the direction of the Coordinator of Children's Services, this position will assist in maintaining children's reading skills over the summer by organizing and coordinating the Summer Reading Club (SRC). This will include developing and conducting various children's programs, including storytimes and crafts. This position will coordinate a large group of teen volunteers and will be responsible for setting up the virtual reading program in our virtual reading club database. This position must take every reasonable precaution to protect the health and safety of the staff and participants.

### Qualifications and Requirements

This is a *Canada Summer Jobs* grant position and therefore it is open to youth aged 15 – 30.

- Applicants currently in or having completed studies in the fields of Education, Libraries, and Childhood Education.
- Applicants must demonstrate the desire and the capability to work with children of all ages, have a passion for reading, and a desire to impart this skill to children.
- Excellent interpersonal and communication skills with the ability to interact effectively and courteously with customers of all ages.
- Self-motivated with a professional attitude.
- Available to work flexible hours (evenings and weekends).
- Police record check or vulnerable sector screening is required.
- Other duties as assigned.

## How to apply

Please forward your resume in confidence by April 5, 2024, identifying **Job# WSPL-004-24, Last Name, First Name** in the subject line to [careers@wsplibrary.ca](mailto:careers@wsplibrary.ca). Please ensure your application is saved in one single document in PDF format.

The Whitchurch-Stouffville Public Library is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. We respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

**We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.**